

Teddybears Childcare Centre

Application for Admission

Teddybears Childcare Curtin

Child's Full Name DOB

1.Parent Full Name DOB

2.Parent Full Name DOB

Parents Address

.....Postcode

Telephone - Home Work

Mobile Email

Date care is required/...../.....

Is your child's immunisation up to date? Y N

Does the child have any special needs?

Does the child have any care and protection agreement?

.....
.....

Full Time

Or Daily Monday Tuesday Wednesday

Thursday Friday

Hours

Full Time: Monday to Friday 7.30 am till 6.30 pm

Part Time: Individual days 7.30 am till 6.30 pm

Teddybears Childcare Centre Pty Ltd

30 Storey Street Curtin ACT, 2605 Phone: 6285 4555

www.teddybearschildcare.com.au e-mail curtin@teddybearschildcare.com.au

The centre is closed on Public Holidays and over the Christmas / New Year period. Fees are not payable in the Christmas / New Year period.

Fees:

Part-time: \$115/ day

Full time: \$560/week

The Child Care Benefit Scheme applies to families with children in care at the Teddybears Childcare Centre. Fees can be paid either weekly or fortnightly through Ezidebit.

Attendance

Fees are paid for the days your child is booked into the centre, including times when your child is absent due to illness or holidays.

Two weeks' notice is required when withdrawing a child from the centre. If no notice of withdrawal is given, then two weeks' fees are required in lieu of notice.

Conditions of Waiting List

While on the waiting list, it is your responsibility to ensure that you contact the centre on a regular basis to show your interest in care and to update any details or to request your name is removed from the list.

You will receive a phone call to offer care; the acceptance of care will be required within a 48-hour period of care being offered. If failure to accept within 48 hours, you will be placed on the bottom of the waiting list.

Upon offering care, you will be required to come into the centre to receive an enrolment pack and to discuss orientation visits. A bond is required at this stage; this will guarantee your place. A place can be held up to a month on negotiation with the director.

The Centres Policies and Procedures will be made accessible to you at your request. Conditions of enrolment and fees may change without notice.

I have read, understand and accept the terms and conditions of enrolment as described here.

Signed

...../...../ 2017/18

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