

Teddybears Childcare Centre

Application for Admission

Teddybears Macarthur Waitlist

Child's Full Name..... DOB.....

1. Parent Full Name..... DOB.....

2. Parent Full Name..... DOB.....

Parents Address.....

Postcode.....

Home phone..... Work phone.....

Mobile..... Email.....

Date care is required/...../.....

Children attending must be fully immunised.

Is your child's immunisation up to date? Y N

☐ Full Time

Or Daily ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Hours

Monday to Friday 7.15 am until 6.15 pm

The centre is closed on Public Holidays and over the Christmas / New Year period. Fees are not payable in the Christmas / New Year period.

Fees Nursery and Tiny Tots:

Daily rate \$116

Full Time \$560

Fees Toddlers and Pre School:

Daily rate \$116

Full Time \$560

The Child Care Benefit Scheme applies to families with children in care at the Teddybears Childcare Centre. Fees must be paid fortnightly in advance.

Teddybears Childcare Centre Pty Ltd

50 Carson Street, Macarthur, ACT 2904 Phone/Fax: 6169 7900

www.teddybearschildcare.com.au macarthur@teddybearschildcare.com.au

Attendance

Fees are paid for the days your child is booked into the centre, including times when your child is absent due to illness or holidays.

Two weeks notice is required when withdrawing a child from the centre. If no notice of withdrawal is given then two weeks fees are required in lieu of notice.

Conditions of Waiting List

While on the waiting list, it is your responsibility to ensure that you contact the centre on a regular basis to show your interest in care and to update any details or to request your name to be removed from the list.

You will receive a phone call to offer care. The acceptance of care will be required within a 48 hour period of care being offered. If failure to accept within 48 hours, you will be placed at the bottom of the waiting list.

Upon offering care, you will receive an enrolment pack. We will also discuss orientation visits. A bond of two weeks' worth of fees is required at this stage. This will guarantee your place. This bond is non-refundable if you cancel care prior to your start date.

The Centre's Policies and Procedures will be made accessible to you at your request, but are not to leave the premises. Conditions of enrolment and fees may change without notice.

I have read, understand and accept the terms and conditions of enrolment as described here.

Signed

...../...../ 2018

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